

University COOP

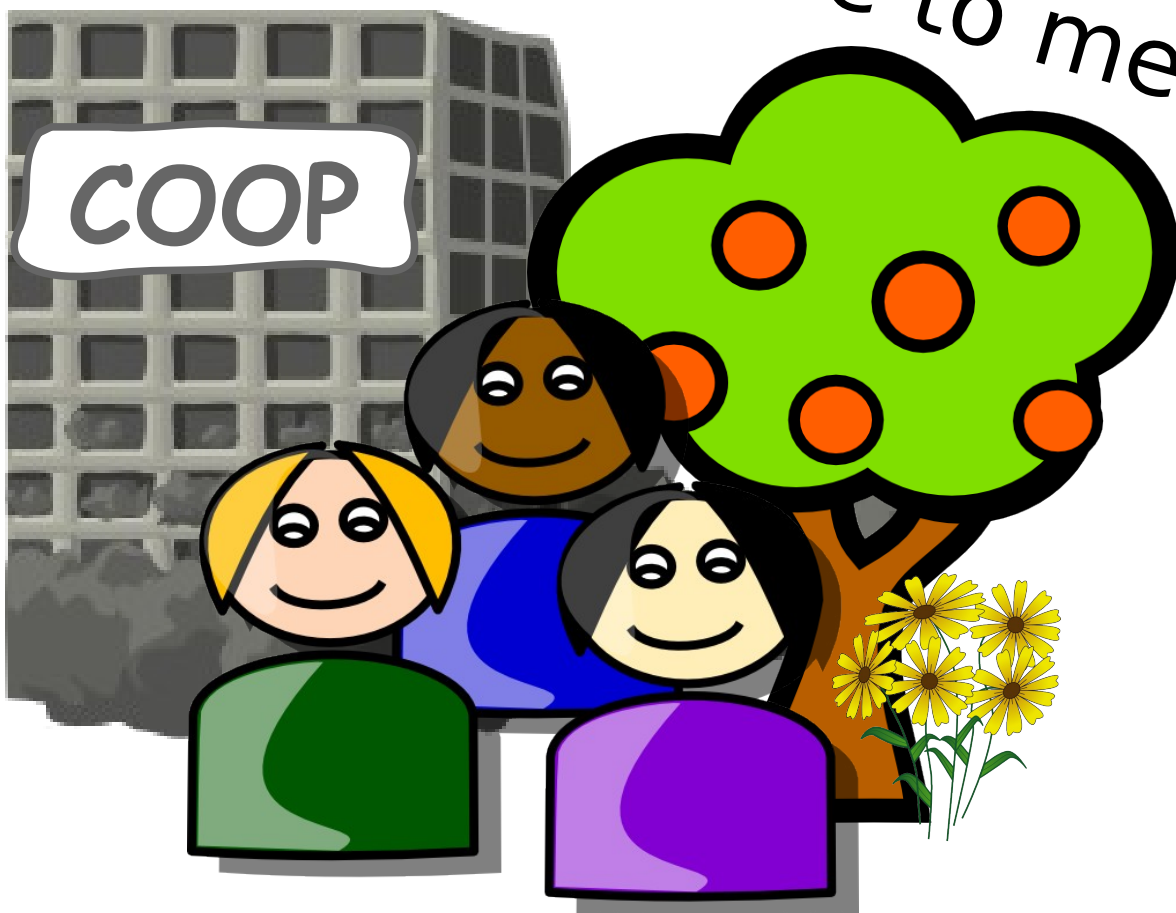
For International Students

Last updated on 28 Mar 2006

こんにちは！

Selamat Datang ke Universiti Osaka!

Nice to meet you!



你好。

Osaka University COOP <http://www.coop.osaka-u.ac.jp/>

Osaka University International Students <http://www.coop.osaka-u.ac.jp/ouis/>

About Osaka University COOP

What is Osaka University COOP?

The Osaka University COOP is a non-profitable organisation which comprises of all students (including international students), graduate students, university staff as well as the COOP staff who registered as members, and through the cooperation of all parties, the principle goal is to improve the life of all in Osaka University.

The various University COOP Store is an indispensable part of your student life. Items needed for your studies such as lecture notepads, textbooks, stationery, laboratory white coats, operation sets, as well as CDs, magazines, snacks, electronic items and other daily necessities are being sold here. We also sell computers and computer products.

Apart from that, we also provide healthy and nutritious meals in our cafeterias that can be found all over the campuses. Plane and train tickets, one-stop service centers for domestic and international travel as well as assistance in finding accommodation for students is provided, too. More information can be found in later sections.

What is the benefits of joining COOP?

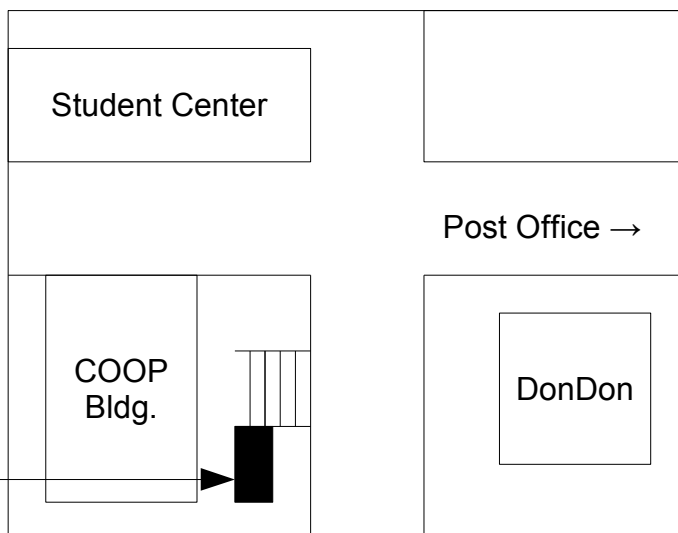
By joining COOP, you get the below benefits right away!

- 7 – 10% discounts in books
- 15 – 20% discounts in CD
- Special prices in applications for driving lessons, examinations, etc.
- And many more!

How do I become a COOP member?

You can register and become a COOP member at the booth set up in front of the COOP building from 12 April 2006 to 21 April 2006. After this period, you will have to go to the COOP offices (available in both campuses) for the registration. Although it will cost you 3000 yen to become a member (special price for international students :D), the full amount will be refunded upon graduation or when you leave the university. Since you have nothing to lose basically, why hesitate? Join today!

Here is the booth!



About OUIS and this Guidebook

OUIS is Osaka University International Students Team

As the name suggests, we are a group of international students who are trying to help one another, especially those who just arrive at Japan and are going to start a new life here. Since we ourselves are just normal students, we cannot do much if we are working alone. Thankfully, there is the Osaka University COOP who is enthusiastic in helping international students to live a better life in the campus. Therefore, we have been using the resources and network of the university COOP as our backbone in all the activities that we are having or going to have. If you are interested in having some fun while helping the others, please join us! You can contact us at ouis.coop@gmail.com. Thanks.

The Objectives

The objectives of OUIS are as follows:

- To provide useful information to international students
- To enhance the communication between international students and Japanese students.
- To create an opportunity for international students to interact with the society
- To assist international students in their studies

The Activities

For the time being, we will focus on the following :

- Recruiting new members (both Japanese and international students are welcome!!!)
- Organising parties and gatherings
- Editing this guidebook
- Maintaining and updating the OUIS website at <http://www.coop.osaka-u.ac.jp/ouis/>

About this Guidebook

As one of our objective, we hope that we can provide more information to international students through this guidebook. As this is the first version, there may be many things to add to the guidebook. We welcome your suggestions. So, please drop us a line or two so that we can know exactly which kind of information is needed. Better yet, we truly appreciate it if you can join in our effort to make this guidebook better and translated in more languages. Thanks. You can contact us at ouis.coop@gmail.com. The latest version of the guidebook can be obtained from the above website.

Disclaimer

We hope that you understand that the effort in making this guidebook is totally voluntary and thus it is hard for us to make sure that every details in this guidebook are up to date. Therefore, we assume no responsibility for any errors or omissions that may appear in this guidebook nor do we make a commitment to update the information contained herein. However, we will try our best to make it more useful as a reference to your daily life in Japan.

Cafeterias

✻ Toyonaka Campus

Cafeteria Under the Library [Coupon] --- Mainly set menu. Open until 8:00 p.m.

DonDon [Coupon] ----- Specialty in udon(Japanese noodle), donburi(rice with toppings).

COOP Building - 3rd Floor [Coupon] ---- Home-made set menu. Sandwiches, ice-cream take-out corner.

COOP Building - 4th Floor [Cafeteria] ---- Make your own combination from a variety of dishes.

✻ Suita Campus

Student Cafeteria in School of Engineering(Famille) [Cafeteria] --- The largest cafeteria in COOP

Restaurant in School of Engineering(アペティ) [Restaurant] ----- Provides food of higher quality

RIMD Canteen [Coupon] ----- Canteen in the research center

Kitchen Hidamari [Cafe] ----- Cafe in front of Administration Bureau

Cafeteria in School of Pharmaceutical Sciences [Cafeteria] ----- Canteen right behind the School of Pharmaceutical Sciences

Cafeteria of Faculty of Dentistry [Coupon] ----- Canteen in the Osaka University Dental Hospital

Cafeteria Takumi [Cafeteria] ----- Cafeteria with a bakery right in front of Administration Bureau

※We also provide catering service for party according to different budget.



Travel Service Center

✿ Overseas

Tour Package, Language Study Tour
Cheap Air Tickets, Hotel, Train, Bus, Ferry, Car Rental, Tour Bus, Local Tours, etc.

✿ Local

Tour Package, Ski Tour
Air tickets purchase on the day of departure, JR Tickets, Highway Express Bus, Bus Rental, Ferry
Accommodations (Hotel, Inn, Guesthouse, Resort) (Hotels managed by COOP in Kyoto and Shibuya)
Entrance Tickets for various facilities (USJ, Tokyo Disneyland, etc.)

✿ Rental Services

Hakama Rental, Car Rental, etc.

✿ Driving Schools/Lessons

✿ Insurance

Overseas, Local Travel Insurance, Bike/Car Insurance, Recreation Insurance

✿ University Entrance/Graduation Album

✿ Various Examinations of Qualifications Registration

Bookkeeping, Accounting, Civil Officer, etc.

✿ Others

Tuo Card (No annual fees, VISA/JCB)
Registration for TOEIC, etc., Hankyu Bus Ticket
Traveller's Check (US Dollar, Japan Yen), Issue of International Student Card
IC/International Telephone Card, Highway Card, Movie Tickets, Glasses/Contact Lenses
Overseas/Local Fax Service, Newspapers Subscription, Issue of Youth Hostel Member Card

✿ Online Service

You can also plan your travel online!

And Get Driving School, Qualification School Campaign information online!

<http://handai-coop.jp/>



Cafeterias, Shops and Services

Daily Supplies

✿ Necessities for Study/Research

Stationery, Drawing Kit, Sports Utensils, White Coat, Dissecting Tools, Stethoscope, etc.
Computers and Peripherals, Electronic Dictionary, Softwares, Storage Media, Repair Service, Digital Camera

✿ Electrical Appliances, Furniture

AV and Other Electrical Appliances, Furniture, Audio/Video Tape, Battery, etc.
Repair Service, NTT Phone Line, Internet Service Provider Applications

✿ Osaka University's Original Goods

Clothes, Leather Goods, Tie, Handkerchief, Stationery, Bookmark, Mug, Biscuits, Sweets, etc.

✿ Other Daily Necessities

Bun, Box Lunch, Beverages, Snacks, etc., Cosmetics, Clothes, Seal(Hanko), Bicycle,
Contact Lenses Maintenance Products, Printing Service for T-shirts, etc., Cameras, Film Development,
Photos for Various Certificates and Licenses(Colour, B/W), Reception for Parcel Delivery Service,
Suits, Coats, Name Card, Postcard Printing

Please Help in the Recycling of Drink Containers :D

In COOP, the price of drink in PET bottle is 10 yen above the regular price. When you return the bottle for recycling, the extra money that you paid will be returned to you. We call this the "Deposit System". Please participate in this movement to save the Earth :)

Other Services

✿ Printing

From simple printing to professional offset printing, one colour to full colour printing,
Name card, Poster, Pamphlet, Postcard, Envelope

✿ Book Binding

Book Binding Service with various techniques(binder, stapler, etc.)

✿ Others

Website Building, Proposal/Planning of Activities for Study Group, Research Organisations, etc.
Data Management, CDR Creation, etc.

Cafeterias, Shops and Services

Books 7% - 10% OFF

✿ Variety of Books

Textbooks used in classes, Technical Books(Sciences, Medical, etc.), Dictionaries, Novels, Magazines, Other English/Japanese Books(also available through online order)

✿ Others

Book Card(Tosho Card), Special Prepaid Card, CD/DVD(also available through online order)

With Special Prepaid Card, you will get 10% discounts always :D

(Usual Purchases with Cash: 7% off)

- (1) Can be used for textbooks/reference books, other books, magazines, CD, DVD.
✕ Cannot be used at cafeterias, canteens, travel counter, other stores.
- (2) Usually, you get 7% discount for books(textbooks, reference books) and magazines. With this card, you can get 10% discount.
- (3) There is no expiry date for this card.
- (4) Currently, cards with the value of ¥10,000 and ¥20,000 are available.

✕To actually get the 10% discount, you will have to register as a member of the Osaka University COOP. You will be asked to show your member card at the cashier.

✿ Book Fair

Held several times in a year, 15% OFF for books from selected publishers!

A good chance to purchase expensive technical books!
Please check the schedule on the web.

<http://handai-coop.jp/>



✿ Online Book Order

Search for English Books and Order Online!

Online book search and order powered by COP(Co-op Online Pacific).
Application forms for the registration to use the service is available at bookstores around the campuses. You can start using the service about 2 weeks after you hand in your form.

<http://mall.seikyou.ne.jp/shop/>



✿ CD Order 15% OFF

Get 15% discount for purchases of CDs. (10% for DVDs)
Order of Cds(online or through the stores) is possible, too!
And of course you get the same discount for CD order :D

<http://handai-coop.jp/>



Cafeterias, Shops and Services

My Room

✿ My Room Introduction

We can help you find a new home, be it just a room or an 1-room mansion with living room, kitchen, etc., which is located near your campus.

※ For more details, please refer to the “Real Net” magazine published by COOP.
You can get a copy from My Room's counter(the 2nd floor of DonDon).

※ This is the version from year 2005



✿ Student Mutual Benefit(Kyousai) Insurance

Student Mutual Benefit(Kyousai) is an insurance policy specially cut out for students. We take care of everything from the start to the end.

✿ 110 for Students' Life

We provide 24 hours per day, 365 days per year support to students with a small fee(with some services free of charge). You can call us to discuss about your daily worries, troubles, questions, or whenever you feel lost and do not know what to do.

✿ Introduction of Part-time Jobs

We introduce safe part-time jobs, from tutors to general part-time jobs for students.

※ Read the notices looking for part-time workers at:

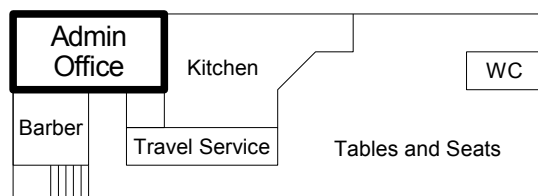
Toyonaka Campus: 2nd floor of DonDon, Suita Campus: 2nd Cafeteria in School of Engineering

COOP Administration Office

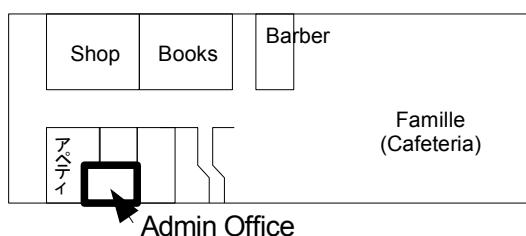
✿ Various Procedures of COOP Participation

Joining/Leaving COOP, Change of Status, Re-issue of Member's Card, etc.

Toyonaka Campus - 4th floor of the COOP Building



Suita Campus – School of Engineering



Make a Tuo Card

※ “Tuo” means “yours” in Italian.

<http://tuo.univcoop.or.jp/>

Tuo Card and Its Importance

After entering university, you will have to learn to live more independently. Overseas trip, Internet service, driving school lessons, books, tools for studies and daily goods are some of those situations in which a credit card comes in handy. Tuo card is the University COOP's original card and you can choose to have either VISA or JCB to be attached to it. Tuo card provides you the conveniences of a normal credit card and at the same time, designed to suit the security purposes for first timers. Therefore, it is very suitable for student cardholders.

※ There are some items that cannot be purchased by credit card.

✿ Designed to be Safe and Secure by COOP :D

Although credit cards are convenient and widely used, the correct usage of the card is very important. Our Tuo card has the below criteria that assure all cardholders are secured while using it.

- **Cashing within Japan is not eligible**

Unlike the normal VISA and JCB credit cards, Tuo card is designed to cater in-school purposes, therefore cashing is not eligible. However, in case of emergencies at overseas, a certain amount of cashing is allowed.

- **The quota is limited**

You can choose to have either 300 thousand yen or 100 thousand yen quota for both VISA and JCB.

(It can be extended according to the purpose of usage temporarily)

- **Identification photo is printed to prevent frauds**

- **Agreement from parent is needed for student applicants**

- **You can proceed to COOP card desk for help and advice**

- **Not only usable within COOP, you can use it in your daily life, too**

From payment of public charges, handphone bills to shopping at convenience store, you can use it in various situations in your daily life. You can earn points by using it, too.



What is special about Tuo Card?

Convenient for Overseas trips and linguistic studies

- At overseas, credit card is commonly used to replace ID card
- At overseas, it feels more secured not to bring so much cash around
- A lot of students make credit cards under their own names before going abroad

The annual fee is free

- The annual fee is free for both VISA and JCB

(You can change your Tuo card to a normal credit card upon graduation.)

Travel insurance for overseas and local trips

- Tuo card provides coverage up to 20 million yen for overseas and local trips.

※ All travel expenses have to be paid by Tuo card for local travel insurance to be effective.

※ There are limits for overseas and local use. Please refer to the guidebook which come with the card.

Card Loss and Robbery

When card loss or robbery happened, the misuse of 60 days from the day you report the case is bared by the card center. You can make the report any time for both overseas and local.

Make a Tuo Card

Application

- Fill in the Tuo card's application form (shown on the right) which can be obtained from the Travel Service Counter.
- Detach the envelope from the application form, insert the filled-in application form into the envelope and send it.(stamp not needed) Do not forget to send in a copy of your identification document(see below) together with the application form.(2 copies if you are applying for both VISA and JCB)
- About one month after you have sent it out, Tuo card will be sent to the address written on the form.



Identification Documents

A copy of Identification Document is needed upon Tuo Card application

The law requires the proper identification of the applicants for services provided by financial organisations. Therefore, please allow us to verify your name, address and birth date upon application. Please send in **one** of the below documents (2 if you are applying for both VISA and JCB) together with your application form.

Alien Registration Card (copy) — for foreign students

Health Insurance (copy) – Copy the page that contains information about your name, birth date and address.

Residential document – Original or copy within 6 months after issue date.

Driving license (copy) – For those who has changed address before, copy both sides.

Passport (copy) – Copy the page that contains photo and address.

If you fail to send in the above document, a separate procedure is needed and it takes time, thus, please remember to attach an identification document. And please note that the sent documents are not returnable.

Using Tuo Card at COOP

- You can buy books, stationery, CD, daily goods without cash.
- You can raise your quota temporarily when you buy expensive stuffs like furniture, PC, driving license's application, overseas trips and etc.
- The bill until 15th is charged directly from your account on the 10th of every month without interest and transaction fee.(except for payment by installment and revolving payment)
- When you need to buy expensive stuffs, you can go for COOP Tuo card loan with low interest rates.

Tuo Card Registration Counter

Travel Service Counter

4th Floor of the COOP Building in Toyonaka Campus

Enquiries about Tuo Card: Travel service 06-6857-1076 In-charge: Hirogawa and Saito